

Burkittsville Preservation Association (BPA) House and Garden Tour May 20th, 2017



Request for Event Volunteers

The **BPA** is planning a Spring House and Garden Tour to benefit the renovation of the Hamilton Willard Shafer House that served as Union Headquarters during the Civil War. We are seeking volunteers to help organize the event as well as work at the event on that day. Below are the positions that we need help with. For information about BPA, please see the website at: <http://burkittsvillepreservationassociation.org>.

Positions Needed Prior to the Event

- People to contact food vendors for donations
- People to contact drink vendors for donations
- People to organize silent auction donations
- People to coordinate advertising (place ads in newspapers, post to online sources, distribute flyers/signs)

Positions Needed Day of the Event

- Tour guides in homes (this could be the home owner or a volunteer)
- Tour guides to lead groups through town and into homes and gardens
- Ticket sales the day of event
- Collect/distribute BPA membership information and donations
- Help with event set up at the Heritage Society/Shافر House
- Help with event clean up at the Heritage Society/Shافر House

If you are interested, please either email/call Rebecca Remaley at newtling@aol.com, (301) 969-0012 or Aleetalynn Stronge at aleetalynn@comcast.net, (202) 491-5895. Or, you can **circle the position you're interested in and return** to either 105 West Main St. or 7 West Main St. by **March 15th**. Volunteers will be able to attend the after event that will include food and drink tastings, music, and historic speaker(s) at the Shafer House for free.

Name:

Email:

Phone: