

## Burkittsville Town Workshop Minutes - December 9, 2024

### Attendees:

Michael Robinson	Sam Brown	Paul Gilligan	Bill Susa
Matt Morris	Joyce Brown	Nancy Hawker	Wayne Haupt
Jad Drake	Gloria Maser	Shelby Beaver	Jill Rothen
Jim Hauver	Mark Carroll	Mickey Beller	Catherine Cox

### Meeting Summary:

The workshop discussed the relocation of records to the red barn and the disposal of vintage furniture. Landscaping and mowing deadlines were set 30 days before the February meeting. The deterioration of welcome signs was addressed, with a proposal to use \$100 MDF sheets for new signs, possibly painted or vinyl-wrapped. The cost of materials and potential hiring of a carpenter were considered. Trash can procurement was deferred to the next meeting. The team agreed to gather pricing for sign refurbishment and to follow up on service discontinuation reasons. The next town meeting is scheduled for January 13th.

**Transcript:** <https://otter.ai/u/0E7ANfnCeTOzTfAjANtNRJ090hU>

Meeting Called to order at 7:33

### **Town Record and Old Furniture**

- Town records have been relocated to the red barn and the need to decide what to do with the furniture and desks in the Ruritan basement.
- Mayor invited anyone interested to visit the basement after the meeting to assess the remaining items, which include scrap metal, 60s and 70s era office furniture.

### **Citizen Review Committee**

The following town residents expressed interest in participating in a Citizen Review Committee to review best practices for town finances and to correct erroneous transactions in the three bank accounts from 2020-2024

- Jim Hauver
- Paul Gilligan
- Chuck Rounds
- Mark Carroll

The committee was given approval to begin meetings and report back to the mayor and council.

### **Trash Cans at Memorial Park and Pond**

- Trash is not being picked up from the barrels at the pond and playground. Mayor believes it is due to them not being the totes used by residents and will follow-up to confirm. The mayor suggested replacing the deteriorating barrels with new ones and having a local service pick up the trash if J&J will not.
- Councilman Hauver asked for clarification on why the current service is no longer available. Mayor agrees to follow up with J and J Trash regarding the trash can situation.
- Councilman Morris suggested that the service provider might not be able to reach the location.

### **Landscaping and Mowing/Snow Removal**

- Mowing and Snow Removal must be put out to bid.
- Mayor suggested a 30-day notice before the February meeting and that he would draft a proposal for review.
- Council agreed that the Crafee Landscaping will handle snow removal until the contract is finalized.

### **Town Maintenance Person**

- Council member Hauver raised a proposal for a town maintenance person and provided a draft RFP. The suggestion was made that the town partner with the South Mountain Heritage Society and they could primarily use this position due to having issues with plumbing.
- The question was raised of why doesn't South Mountain Heritage contact a plumber if they are having plumbing issues rather than have a general maintenance person.
- Resident Sam Brown strongly objected to having the town pay for the South Mountain Heritage Society's maintenance.
- Council agreed to table this for later review.

### **Welcome Signs Deterioration**

- Mayor Robinson and Councilman Drake discussed the deterioration of the welcome signs, which have been up for at least 20 years.
- Councilman Morris suggested using MDF boards for new signs, which can be cut and painted.
- Council Members Drake and Morris discussed the feasibility of hiring a carpenter to cut the signs and having them painted or vinyl-wrapped and mentioned the possibility of reusing the existing posts and brackets.
- Council Members Drake and Morris discussed the best materials and methods for painting or vinyl-wrapping the new signs and suggested contacting a local sign shop for matching vinyl.
- Councilman Morris will take measurements and get pricing for both painting and vinyl wrapping.

Mayor Robinson confirmed the next town meeting date as Monday, January 13<sup>th</sup> at 7:30.

Meeting adjourned at 8:43