

The meeting was called to order by Mayor Debby Burgoyne at 7:35 pm.

MAYOR & COUNCIL ATTENDANCE: Present – Mayor Debby Burgoyne, Council member John Drake, Council member Rachel Carballo, and Council member Rebecca Remaley, and Town Clerk/Treasurer Chuck Rounds.

MINUTES AND TREASURER'S REPORTS: The January 14, 2019 Minutes were read by the Mayor and Council at the start of the meeting, as were the Treasurer's Reports from November 2018 through February 2019. Council member Drake motioned to accept the minutes, Council Member Carballo seconded, and the minutes were unanimously accepted. Council Member Carballo motioned to accept the Treasurer's Reports, Council Member Remaley seconded, and the Treasurer's Reports were unanimously accepted.

NEW BUSINESS:

Bids for Speed Humps: Only one contractor, Remsburg Family Partnership, submitted a Statement of Work and Bid in response to our Request for Proposal. After we award, the FEMA contract, we will schedule a meeting with the winning bidder to coordinate this project with the FEMA-funded flood damage repairs. Council member Drake will be the Town's Technical Representative on this project.

FEMA Approval for road work: The Clerk/Treasurer reported that he had met via conference call with three FEMA/MEMA representatives to discuss the project status, reporting requirements, and funding on Friday afternoon, March 9, 2019. FEMA has obligated \$31+K, or 75% of a projected project cost of \$41+K. We may be qualified to apply for a cost overrun request especially for small projects. A follow-up in person meeting was scheduled for March 27, 2019 with MEMA representatives to ensure we are meeting all reporting requirements and are approved for dispersal of the obligated funds.

LGIT - Safety inspection: The Mayor met and walked through town on February 5, 2019 with Dr. Vance Petrella, a representative of our insurance provider, to survey potential hazards. He subsequently issued a report and recommendations. We considered his thoughts and decided that a tickler system of some sort should be established to track action items, such as hazard mitigations.

Shafer Farm: The Mayor and Erica^K Burgoyne-Hongell attended a meeting in Annapolis to lobby for grant funding to support the restoration of the Shafer Farm. They felt their message was heard and well received.

April budget workshop: The Clerk/Treasurer requested a planning meeting to review the FY19 budget to date and to establish priorities for the FY20 budget. The Mayor and Council agreed to meet at 7:00 pm, Monday April 8, 2019, in the Ruritan Club's space.

OLD BUSINESS:

Memorial Park Update: The implementation is complete. We need to close the final administrative tasks to request the remaining obligated grant monies. A party will be planned to celebrate the playground's awesome renovation and re-opening.

Butterfly Garden: The Mayor suggests that interested folks visit the pollinator garden at the Boonsboro Library for a vision of what our garden might grow to be. We need to weed and mulch the garden. About 20 bags of mulch was estimated for coverage. Volunteer ideas and hands are always welcome.

GLRB Update: Council member Drake and the Mayor met at the GLRB for a walk-through with the contractor, Blue Ridge Floor. The Mayor has requested the contractor provide the Town with a punch list of items to accomplish for successful completion of Phase II. Upon receipt we will be able to file for possible reclamation of grant monies obligated for completion of this project in FY 2017 when this task commenced.

Moving trashcan near pond closer to the road: The discussion of this task, which remains incomplete, brought up the larger topic of satisfaction with refuse collection. The Mayor is informally surveying residents' assessment of the current service. She is also reviewing the availability and services of alternative vendors. We may decide to issue a RFP for a new trash removal contractor.

Nomination convention: The meeting has been scheduled for 7:00pm, Monday, May 6, 2019 at the Ruritan. Information for residents will be distributed in the Spring newsletter.

Closed session with town's attorney: The current meeting agenda was rescheduled from the regular meeting date of March 11, 2019, as that meeting was closed to have a private discussion with the attorney about the creek adjacent to the recently acquired property at 104 E Main St. The attorney will work on a package for the town with a range of options. The Mayor is also pursuing the availability of grant monies to ease the Town's purchase burden for 104 E Main.

Other non-itemized topics: The Town will make it's usual \$200 contribution to the Ruritan for the Easter celebration on Saturday, April 20, 2019. Jillian Savage is hosting a rabies clinic and will keep the town apprised of scheduling and any support needed. The County Executive, Jan Gardner, is scheduled to attend our regularly scheduled May Town Meeting to make a presentation to the Cemetery Board for their outstanding work. The Mayor is looking into signage for Guyton Scenic View Park and the GLRB to match the new playground signs. The Council voted unanimously upon Council Member Drake's motion to amend the Town Charter to reflect previously discussed pay increases for the next elected officials after it was seconded by Council Member Carballo.

The meeting was adjourned at 8:45 pm.