

Meeting Information

Date: 5/4/23

Location: online zoom

Time: 7:00PM

Note Taker: Rachel Carballo

Meeting Type: Burkittsville Planning and Zoning Commission

Attendees: Kevin Cromer, Rachel Carballo, and Jeanette DeLude

Agenda Items, Decisions, and Details

Meeting called to order at 7:08pm by Vice Chair Rachel.

Kevin moved to approve the agenda. Rachel seconded.

Kevin approved the March minutes and Rachel seconded.

SMC Revised Plat

Jamee has been communicating with the attorney. The Town will not sign off on the plat until it states that heavy machinery will have limited access to the driveway connecting to Main Street.

Comprehensive Plan Community Survey

Rachel had given feedback (via email) on the survey that spaces to comment should be added to more of the multiple choice questions. The questions that ask people to rank also need to be adjusted as it was not allowing respondents to actually rank the answers.

Kevin - we may want to include a question on moving the power lines to the back alley, crime, and ask an open-ended question about what their top concerns are. Ask: would you be willing to pay higher taxes to have residents' top three concerns addressed?

Rachel: The Town had previously considered having residents pay for their own trash disposal, in order to have more money for Town projects. Perhaps, Ask: Would you be willing to pay for your own waste disposal services in order for the Town to address residents' top concerns?

Rachel: Ask: What would be the best way for the Council and P&Z to communicate with you: flyers, email, Facebook, posting things to the website, etc.

Recruitment

Debbie and Paul are expected to be approved at the May 8th council meeting.

AirBNB ordinance

Kevin - Can we send a draft to everybody in town of this ordinance? Send a flyer to everyone in town saying when the next meeting is and what we are finalizing and instructions for people on how to navigate the website to find the draft ordinances.

Kevin suggested removing the portion that speaks to connecting to public wastewater because we don't have that and we added that they will need a certificate from the Town.

Septic Ordinance

Kevin - I think the Town should be required to maintain a database on everyone's septic system.

We need clarity on what constitutes greywater and we need to clarify in the ordinance that it must go to the septic tank.

Kevin will look into: How will failure be defined?

When will the town step in to fix an issue?

What does inspection consist of? (licensed contractor, etc...)

Kevin - do we need to have signs above-ground, sogginess, water tests showing bacteria, odors regarding defining septic failure.

Jeanette - check with the health department to find out what they would look for to say that it is failing.

International Property Maintenance Code

Rachel- Should we ask the Council if they would approve it?

Jeanette - I can call in to ask because it can be amended, if they don't want the entire thing.

Rachel will send an email to Michael asking if Jeanette can brief them on the IPMC at the next meeting.

Next steps

Jamee - P&Z now meets on the first Thursday of the month. The next P&Z meeting will be June 1st, 2023 online at 7pm

The next Town meeting will be May 8th and then June 12th at 7:00pm.

Kevin motioned to adjourn and Rachel seconded.