

# Burkittsville Planning and Zoning Commission

Monday, November 2, 2020

7:00 – 8:00 pm

Zoom Meeting: <https://us02web.zoom.us/j/4042192136>

Meeting ID: 404 219 2136

## *\*Agenda*

- |      |  |                 |
|------|--|-----------------|
| I.   | Call to Order                          | Jayne Marshall  |
| II.  | Approval of Agenda                     | All             |
| III. | Approval of Minutes                    | All             |
| IV.  | Old Business                           | All             |
|      | • Draft Bylaws in Google Docs          |                 |
|      | • Ordinance Committee                  |                 |
|      | ○ Designation of Chair                 |                 |
|      | ○ Access to Shore Scan Solutions       |                 |
|      | ○ Finalization of scanned ordinances   |                 |
|      | ○ Meetings & Timeline                  |                 |
|      | • Website Committee                    |                 |
|      | ○ Designation of Chair                 |                 |
|      | ○ Access                               |                 |
|      | ○ Meetings & Timeline                  |                 |
|      | • Development of new codes/ordinances  |                 |
|      | ○ Proposed: Sidewalks and gutters      | Rachel Carballo |
|      | ○ Livestock (chickens & bees)          | Alex Byrd       |
|      | • Town Administrator draft duties      | Jayne Marshall  |
|      | • Status                               |                 |
|      | ○ Open Property Maintenance: 6 W. Main |                 |
|      | ○ Guyton Farm subdivision              |                 |

- V. New Business All
- County Meeting
  - Comprehensive Plan updates
  - Ethics
    - Title 5: Maryland Public Ethics Law (attached)
    - Public ethics laws required; duties (attached)
    - Training resources
      - Mid-Atlantic Planning Collaboration is conducting two law sessions and one ethics session in November (view [PPM webpage](#))
- VI. Upcoming Meetings
- Town meeting: November 9, 7:00 pm
  - MPCA Annual Conference: November 9, 9:00 am – 4:00 pm
- VII. Adjournment Jayme Marshall

\*Members of the public are encouraged and welcome to attend any Commission meeting.